



imm cologne  
The international furniture show  
Cologne, January 19<sup>th</sup> – 24<sup>th</sup>, 2010



## Traffic guidelines

### Concerning access to the exhibition center during the construction and dismantling periods

Dear exhibitor,

These traffic and access regulations for the construction and dismantling period is designed to ensure that you and your stand construction companies have a trouble-free stay on the fair grounds in Cologne.

Koelnmesse GmbH  
Messeplatz 1  
50679 Köln  
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50532 Köln  
Germany

### Your contacts for logistics and transport are:

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Tel. +49 221 821-3588  
Fax +49 221 821-3999  
h.fischer@koelnmesse.de  
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Tel. +49 221 821-2927  
Fax +49 221 821-3999  
r.bertelsmann@koelnmesse.de  
www.koelnmesse.de

### Please note:

**Be sure to pass this information on to your drivers and stand construction personnel!**

### Dates and times

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#### Trade fair dates

Trade fair: January 19<sup>th</sup> – 24<sup>th</sup>, 2010  
Opening hours for exhibitors: 09:00 a.m. to 08:00 p.m.  
Opening hours for visitors: 10:00 a.m. to 07:00 p.m.

#### Construction

Construction starts: Monday, January 04<sup>th</sup>, 2010 8:00 a.m.  
Construction ends: Monday, January 18<sup>th</sup>, 2010 8:00 p.m.

#### Dismantling

Dismantling starts: Sunday, January 24<sup>th</sup>, 2010 7:00 p.m. inside the halls  
**access for trucks 9:00 p.m.**  
Dismantling ends: Wednesday, January 27<sup>th</sup>, 2010 6:00 p.m.



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## General traffic regulations

The German Road Traffic Regulations (StVO) apply throughout the exhibition center.

The speed limit on the grounds is 30 km per hour.

Regardless of the vehicle type, people drive onto the grounds at their own risk. Access is granted only if a valid access or parking permit can be shown.

### Only fork-lifts of the following shipping companies are allowed on the Koelnmesse grounds:

#### SCHENKER (D) AG

Tel.: 0221/981318821

0221/981318823

Fax: 0221/98131-8890

e-mail: [fairs.koeln@schenker.com](mailto:fairs.koeln@schenker.com)

website: [www.schenkerfairs.de](http://www.schenkerfairs.de)

#### DHL Trade Fair & Events GmbH

Tel.: 0221/98153-0

Fax: 0221/981535

e-mail: [cologne-fairs@dhl.com](mailto:cologne-fairs@dhl.com)

website: [www.dhl-tfe.com](http://www.dhl-tfe.com)

#### Kühne & Nagel (AG & Co.) KG

KN Expo Service Köln

Tel.: 0221/2849240

Fax: 0221/2849243

e-mail: [dirk.urra@kuehne-nagel.com](mailto:dirk.urra@kuehne-nagel.com)

website: [www.kuehne-nagel.com](http://www.kuehne-nagel.com)

Instructions given by Koelnmesse staff with regard to traffic guidance and logistics must be followed.

Marked roads, fire department areas and escape routes (service doors, emergency exits, etc.) must be kept free **at all times**.

### Please note:

#### Driving into the halls is subject to prior permission!

For the relevant permission, please contact our technical department:

Hall 3, 11

Mr. Peter Abels

+49 221 821 2714

Hall 9, 10

Mr. Michael Engelke

+49 221 821 2184

Hall 6, 7, 8

Mr. Uwe Eberius

+49 221 821 3879

Hall 2, 4, 5

Mr. Dirk Marinko

+49 221 821 2085

Construction vehicles and containers may not be parked or set down on the exhibition grounds during the trade fair.

A limited number of parking spaces for trucks, trailers and containers is available at the exhibition center and can be rented for a fee of **€ 250, 00 (plus 19 % VAT)**. Your contact partner is Mrs. Bertelsmann ([r.bertelsmann@koelnmesse.de](mailto:r.bertelsmann@koelnmesse.de)).

P 25 will be available for parking trucks for the duration of the fair. The parking fee of **€ 175, 00 (VAT included)** has to be paid there upon arrival in cash. It is not possible to reserve the parking space in advanced.

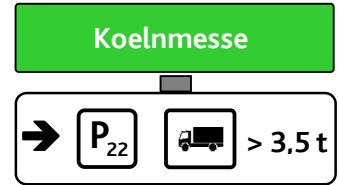
Koelnmesse GmbH reserves the right to remove illegally parked vehicles, trailers, containers and empty containers of all kinds without first informing the holder. The removal is at the cost and risk of the owner, holder or party responsible. No security or protection measures are provided.

For information on reclaiming towed vehicles, please call the Messewache (security office) North, Tel: +49 221 821-2551.

Please leave a telephone number on the vehicle/trailer, at which you can be reached in case of an emergency.

## Construction and dismantling: General regulations

During the construction and dismantling periods, trucks are directed by a special guidance system close to the trade fair grounds.



The following regulations apply during imm cologne for vehicles over 3.5 tons:

1. Trucks over 3.5 tons will be directed to P 22 from the start of the construction period (January 4<sup>th</sup>, 2010).

At P 22, vehicles will be registered and access permission will be granted for entering the trade fair grounds.

Access will not be granted to the trade fair grounds unless:

- The exact delivery location (hall, stand number, service door) has been assigned
- The required logistics services have been provided by the contract transport agency
- The required areas for loading and unloading are available at the halls
- The customs handling can be completed

Our traffic staff at P 22 will direct trucks to the grounds.

2. When the dismantling period begins (on the last day of the trade fair), all arriving vehicles will be directed to P 22 by means of signposting and with Police assistance.

Vehicles may not access the trade fair grounds until 9:00 p.m. on January 24<sup>th</sup>, 2010.

Special regulations apply to vehicles weighing less than 3.5 tons (see access regulations on the last day of the trade fair).

**Please note:**

**Vehicles will not be granted access to the trade fair grounds unless they first go to P 22!**




Free parking for unloaded cars during construction and dismantling:

Halls 2, 3, 4, 5, 10 and 11:      Parking decks 2, 4, 5 and 10



Halls 6, 7, 8, 9:                      P 21

## Access regulations

### Construction, January 2<sup>nd</sup> – 17<sup>th</sup>, 2010

Vehicle type	Halls	Access via	Opening hours	Deposit
	2 - 11	Gate A	24 h	None
		Gate D	6:00 a.m. to 10:00 p.m.	
 up to 3.5 tons		Gate F	6:00 a.m. to 8:00 p.m.	




Short-stay parking in the logistics zones only for loading and unloading. Outside Gate D and Gate F opening hours, access and exit via Gate A only.

Vehicle type	Halls	Access via	Opening hours	Deposit
 from 3.5 tons	2 - 11	P 22	6:00 a.m. to 8:00 p.m.	None
	2 - 11	P 22	6:00 a.m. to 8:00 p.m.	None



**Vehicles with a gross vehicle weight of more than 3.5 tons must go to P 22 before entering the exhibition grounds.**

Outside P 22 opening hours, access and exit via Gate A only.

### Construction, January 18<sup>th</sup>, 2010

Vehicle type	Halls	Access via	Opening hours	Deposit
	2 - 11	Gate A	24 h	€ 100, 00
		Gate D, F	6:00 a.m. to 10:00 p.m.	max. 2 hours
 up to 3.5 tons				

The deposit is payable **in cash in euros** at the relevant access gate and will be returned at the same gate if the vehicle leaves by the exit deadline.

Vehicle type	Halls	Access via	Opening hours	Deposit
 3.5-7.5 tons	2 - 11	P 22	6:00 a.m. to 8:00 p.m.	
				

Outside P 22 opening hours, access and exit via Gate A only.

## Access regulations

### Last day of the fair/dismantling: January 24<sup>th</sup>, 2010

Arriving vehicles will be directed to P 22 by means of signposting and with Police assistance.

**Vehicles used for dismantling will not be granted access to the grounds until 8:00 p.m. on the last day of the trade fair.**

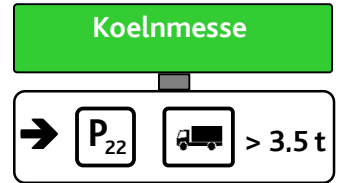
On the last day of the trade fair, owners/users of vehicles weighting up to 3.5 tons can drive onto the grounds from **7:00 p.m. to 9:00 p.m.** with separate access permission. The relevant access permission can be obtained in a limited number by a deposit of € 100, 00 (in cash).







#### Opening hours of the ticket counter

January 17<sup>th</sup> and 18<sup>th</sup>, 2010: 10:00 a.m. to 6:00 p.m. (Parking-Ticket-Counter Service-Center East and North)

January 24<sup>th</sup>, 2010: 1:00 p.m. to 5:00 p.m. (Security Offices East and North and at P 22)







The deposit will be returned upon handing over of the original deposit receipt at the **gates A** if the vehicle leaves by the exit deadline (**9:00 p.m.**).




Vehicle type	Halls	Access via	Opening hours	Deposit
 	2 - 11	With the above-mentioned access permission via gate A	From 7:00 p. m.	See above-mentioned deposit regulations
 up to 3.5 tons				
 from 3.5 tons	2 - 11	P 22	6:00 a.m. to 10:00 p.m.	None
 				

## Dismantling, January 25<sup>th</sup> – 27<sup>th</sup>, 2010

### Loading and unloading

Vehicle type	Halls	Access via	Opening hours	Deposit
 	2 - 11	Gate A	24 h	None
 up to 3.5 tons		Gate D Gate B, F	6:00 a.m. to 10:00 p.m. 6:00 a.m. to 8:00 p.m.	None
 from 3.5 tons	2 - 11	P 22	6:00 a.m. to 8:00 p.m.	None
 				

### Parking lots for cars

Vehicle type	Halls	Access via	Opening hours	Deposit
	2 - 5, 10, 11 6, 7, 8, 9	Gate D, parking decks Parking at P 21	6:00 a.m. to 10:00 p.m. 24 h	None None